



# Vancouver Elementary School Teachers' Association

2915 Commercial Drive, Vancouver, BC V5N 4C8

Phone: 604 873-8378 Fax: 604 873-2652

## CURRICULUM VITAE

Representative to VSB Committees or Other External Organizations

Please print using black ink for photocopying.  
Fax completed application to VESTA at: 604 873-2652.

**CONFIDENTIAL**

**Committee Applied For:** \_\_\_\_\_

**Name:** \_\_\_\_\_ **School:** \_\_\_\_\_

**E-mail Address:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Teaching Experience:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Committee Experience:** ( School and Professional Association )

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Other Related Experience:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Please comment briefly on your reasons for wishing to serve on the committee:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**I understand that, if I am appointed VESTA representative to this committee I will:**

- Attend meetings of the committee
- Attend a VESTA training session – date to be announced
- Report back to a VESTA in-house table officer (via fax or telephone) after each meeting
- Be available to attend a VESTA Executive meeting, as necessary, to discuss committee business.

**Date** \_\_\_\_\_ **Signature** \_\_\_\_\_

## **Policies Regarding Representation on VSB Representative and Consultative Committees**

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VESTA representatives to VSB committees are appointed by the VESTA executive committee, usually early in the school year. In order to assure that VESTA representatives can effectively represent VESTA on these committees the following policies have been developed:

***VESTA representatives should be aware of VESTA policies relevant to the particular interests of the committees on which they are representing VESTA.***

The VESTA policy book is now available electronically. If you are unsure of VESTA policy please contact us at VESTA.

**VESTA representatives should point out at VESTA executive, staff rep or general meetings, areas in which VESTA needs to update policy or develop new policy.**

The VESTA policy book is now available electronically. VESTA reps to Board and other committees should point out areas where policy needs to be established and/or updated.

**When the VSB through its committee structure is developing new policies, VESTA reps should work to ensure that sufficient time is allotted to allow for input from VESTA members and others.**

For policies to be effectively implemented it is important that there has been sufficient input and reaction from those who will be affected by the policies.

**VESTA representatives should provide minutes of meetings and make progress reports to the VESTA Executive Committee.**

It is not necessary to make a progress report after each meeting, but when decisions are about to be made about policies or activities that will affect VESTA members, reps may find it worthwhile to report progress and get input from VESTA.